

INFORMATION LITERACY

Students who graduate from Surry Community College should be able to recognize when information is needed and have the ability to locate, evaluate, and use effectively the needed information.					
Level	Recognize when information is needed	Locate information	Evaluate information critically	Use information effectively	Acknowledge the use of information sources
Exemplary 4	The student has clearly defined and focused the topic.	The student is able to identify and manage information using a wide variety of methods.	The student is able to summarize main ideas and restate concepts clearly.	All sources are valid, accurate, timely, and unbiased. Information is presented very effectively in a well organized manner that supports the purpose of the project.	Proper documentation style is used consistently throughout the project and citations for resources are extensive and complete.
Satisfactory 3	The student has defined the topic.	The student is able to identify and manage information using a variety of methods.	The student is able to summarize main ideas and restate concepts in a fairly clear manner.	Most sources used are valid, accurate, timely, and unbiased. Information is presented effectively in an organized manner that supports the purpose of the project.	Proper documentation style is used in most instances and there are a fair number of citations that are mostly complete.
Below satisfactory 2	The student has a topic but it lacks clarity and focus.	The student is able to identify and manage information using a minimum of methods.	The student is able to summarize main ideas and restate concepts with minimal difficulty.	Some sources used are valid, accurate, timely, and unbiased. Information is presented somewhat effectively in a fairly organized manner that supports the purpose of the project.	Proper documentation style is used in some instances and there are a minimum of citations that are fairly complete.
Unsatisfactory 1	The student has not defined the topic.	The student is unable to identify and manage information and or use a limited number of methods.	The student is unable to summarize main ideas and restate concepts clearly.	Sources used are invalid, inaccurate, not timely, and biased. Information is not presented in an organized manner that supports the purpose of the project.	The student does not cite resources, permissions, or use proper documentation style.